

### VACANCY NOTIFICATION

1.	Name of the Organization:	Ministry of Agriculture and Farmers Welfare
2.	Level/Post	Group 'C' Non-Gazetted
3.	Name of the post:	Data Entry Operator Grade 'A'
4.	Qualification required: Essential/ Desired	<b>Essential:</b> (i) 12 <sup>th</sup> standard pass in Science Stream with Mathematics as a subject from a Recognized Board or equivalent. (ii) A speed test of not less than 15, 000 key depression per hour for data entry work to be ascertained through speed test on computer.
5.	Job Information:	-
6.	No. of Vacancies (in figures):	01
7.	Work experience required	-
8.	Age range (in years):	<b>Essential:</b> 18 to 25 years (Relaxable in accordance with the instructions or orders issued by the Central Government from time to time)
9.	Location of Job:	As decided by the Competent Authority.
10.	Salary range per month (Approx CTC):	P.B-1, Rs 5200-20200 plus Grade Pay of Rs. 2400/-
11.	Additional Benefits offered:	-

Last date to received names from RSB/ZSB	22 Jul 2025.
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**Note 1:** All Ex-Servicemen (ESM) are requested to Download the Willingness Format uploaded on DGR Website and forward the same in excel format only duly Completed in All respects through their Zila Sainik Boards/ Rajya Sainik Boards (by mail only) (to [dgrddemp@desw.gov.in](mailto:dgrddemp@desw.gov.in)) if they are meeting the QRs as given by the Principal Employer in the vacancy Notification. If any Details are found Incomplete/ Missing, the Candidature of that ESM will not be Accepted.

**Note 2:** PDF Format/ Scanned Images/ Mobile Photos/ Word File etc. will not be accepted.